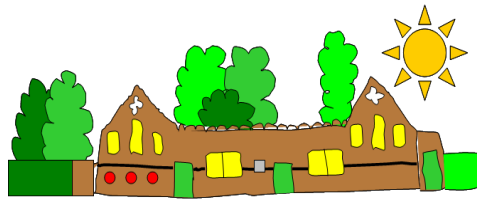


Prospectus

2017-2018

Hackleton CEVA Primary School
Main Road
Hackleton
Northamptonshire
NN7 2AB
01604 870086



Hackleton CEVA Primary School is an outstanding village primary school with a strong Christian ethos. We are extremely proud of our school and our achievements. Our dedicated staff strive to ensure that every child has the opportunity to reach their full potential in a safe, caring and happy environment. We want all our children to enjoy coming to school every day. We offer a broad and balanced curriculum providing plenty of exciting opportunities and educational experiences for all children, regardless of their ability. This is enriched further by a wide range of clubs, run by teachers and outside agencies, which take place both before and after school.

We believe that a strong partnership between school and home is vital for children to achieve their best. Parents are always welcome to come and help as readers, talk about their occupations, accompany school trips and share their skills. We provide a range of opportunities for parents to come into school and see the many different things that the children have been doing. The Hackleton School Association works hard to support the school and organises regular events which are open to everyone.

We hope you find all the information you are looking for in our prospectus and on our website but to get a true idea of what we are about, please come and visit!

Yours sincerely,

Andrea Revens

Headteacher

Headteacher
Deputy Headteacher
School Business Manager
School Office Manager
Email
Website

Mrs Andrea Revens
Mrs Sally Bird
Mrs Carol Parker
Mrs Kara Aldcroft
bursar@hackleton.northants-ecl.gov.uk
www.hackletoncevaprimary.org



School Aims

Our aims are underpinned by the British values of democracy, the rule of law, individual liberty, mutual respect and tolerance of those of different faiths and beliefs.

We aim to:

- Provide the best quality education possible in a safe, happy and caring environment enabling each child to reach their full potential;
- Ensure that every child develops a lively, enquiring mind and life skills so that they will have the ability to experiment, investigate, take risks, challenge, discriminate and make informed choices whilst at school and in their adult life;
- Provide opportunities for children to explore and develop their own values and beliefs, spiritual awareness, high standards of personal behaviour, a positive caring attitude towards other people, an understanding of their social and cultural traditions and an appreciation of the diversity and richness of other cultures.
- Ensure that every child becomes a valuable and fully rounded member of society who treats everyone with respect and tolerance, regardless of background.

OFSTED

The school's latest OFSTED report was carried out in 2010 when we were judged to be outstanding. A link to the report can be found on the school website and also by visiting the OFSTED website and searching under reports.

Diocesan Inspection (Section 48)

We became a Church of England School with Voluntary Aided Status in September 2005 and have close links with our local church family. Section 48 inspections are carried out approximately every 5 years. The last inspection was carried out in January 2016 and we were awarded a 'Good' rating. A full copy of the report can be found on our school website.

The Governing Body

The Governing Body comprises of volunteers drawn from staff, parents, Local Authority representatives and co-opted members from the wider community. As we are a Church of England school, we are also required to have Foundation Governors who are appointed by the Diocese. Governors come from a wide range of backgrounds with a diverse range of skills and expertise. The Governing Body has a general responsibility for seeing that the school is run effectively and is providing the best possible education for its pupils. This has to be done within the framework set by national legislation. Governors work with the Headteacher and staff to provide strategic direction and vision for the school, sharing in setting the school's aims, planning for the future and keeping a watchful eye on performance.

Chair of Governors: Mr Bob Windsor

School Organisation

As of September 2017 there were 213 children attending Hackleton School. We have provision for one form entry which is divided into 7 single age classes, one in each year group.

When children begin their reception year, they are admitted on a part-time basis for two weeks attending morning sessions only. In the second week, the children stay for lunch before commencing with full-time attendance from the third week. This is to ensure the children gain a settled start and have time to adjust to their new setting.

Our School Day

Time	Activity
8:45-8:55	Registration
8:55-10:30	Session 1 Including morning worship
10:30-10:45	Break
10:45-12:10 Foundation and Key Stage 1 10:45-12:15 Key Stage 2	Session 2
12:10/12:15-1:15	Lunch
1:15-3:15	Session 3 / 4 Including KS1 break and afternoon worship (if not in morning)

Children can arrive from 8:45am and make their way into their classrooms for registration unless they are attending the Out of School breakfast club run by Woodleys which opens at 8am or another before-school sports club. Children are welcome to come straight into their classrooms via the green gate situated to the left of the school building.

Woodleys Out of School Club

Called WOOSH, children up to the age of 11 years can be dropped off from 8.00am, given breakfast of cereal and toast and walked to our partnership schools for the start of the school day. When school finishes, children are collected and they can enjoy a snack and stay until 6.00pm.

In the school holidays a full time service is available from 8.00am to 6.00pm with the children being provided with a cooked lunch and tea in the afternoon.

All facilities and equipment for older children is age appropriate and any activities they choose to do will be interesting and enjoyable. Fun is at the centre of everything they do.

For more information call on 01604 871046 or email at woodleysvillage@hotmail.com

Extra Curricular Activities

We are committed to providing a wide variety of exciting extracurricular activities to all pupils. These are run by a mixture of external companies and members of teaching staff across the week. These currently include:

Monday	Tuesday	Wednesday	Thursday	Friday
Football Years 1-4 Gymnastics Years 1-6 Spanish Years 2-6	Badminton Years 3-6 Cricket Years 3-6 Reading Years 1-2 Board Games Years 2-3 Fine Art Year 5-6 Cooking Year 6 Spanish Years 2-6	Dodgeball Years 1-6 Latin Years 3-6 Netball Years 4-6 Music Years 2-3 Coding Club Years 3-4	Football Years 5-6 Basketball Years 3-6 Junior Strictly Years 5-6 Junior Strictly Years 3-4 Junior Strictly Years 1-2 Cheerleading Year 4	Dance drop-in Years R-6 U-Dance Years 1-6

Peripatetic music lessons are also available during the school day for strings, woodwind and guitar. Every effort will be made to accommodate your tuition requests although there may, at times, be a waiting list. All pupils in Year 3 learn how to play the ukulele through a First Access Music Project for 10 weeks and children in Year 4 learn to play the recorder. From Year 2 upwards they are offered the opportunity to learn an instrument taught by peripatetic staff.

We offer a wide range of sporting activities within our extra-curricular timetable equipping our children with the choice to lead healthy, active lifestyles by encouraging active participation in physical activity. We are extremely proud to have been awarded the Gold School Games Mark for the second year in a row. The School Games Mark is an awards scheme which recognises schools commitment to the development of competition and participation across their school. OFSTED also use the Mark award as part of their inspection framework. We are pleased to offer swimming for years 5 and 6 and also Bikeability across the school.



Hackleton School House System

The school is divided into 4 houses and children are allocated a house on joining the school. Family members are in the same house. This is used to encourage children to support each other whilst giving them a sense of responsibility and belonging. Our original houses have been renamed after inspirational athletes, as chosen by the children: **Peaty**, **Kenny**, **Whitlock** and **Farah**.

Children can earn house points for good work, effort, behaviour, attitude and achievement. Certificates, awards and trophies which the children receive outside of school earn points for their house and these are celebrated in our Celebration Assembly. The winning house each week is announced at the end of each week, term and year.

As well as collecting merits for their house, children are also rewarded individually for their own achievement.

On reaching the required number of merits for each award, children will receive a badge to wear. When the next award is reached, they will exchange any previous badge for a new one.

Bronze Award	50 merits
Silver Award	100 merits
Gold Award	150 merits
Platinum Award	250 merits
Head Teacher's Award	300 merits

Each year the children in Year 6 may put themselves forward to take on the role of House Captain or Vice Captain. They submit applications and the rest of the house elects their new leaders.

School Council

At Hackleton School we recognise the importance of children's right to have their views acknowledged in the running of their school. We therefore hold a School Council with children from Year 1 through to Year 6 within school time. Children discuss within their class issues of school development. Two school councillors from each class then bring their class' views to the School Council where they are discussed, action plans made and then worked upon.

In recent years, the School Council have fundraised for and chosen play equipment which has been installed on the playing field and they often hold charity fundraisers such as a cake sale for Children in Need. This year they are involved with our new playground project.

Our Curriculum

At Hackleton, each year group through the school has its own personalised curriculum and where possible subjects are joined together under themes. These may be history, geography or science led. In this way rich and exciting programmes of learning are developed that give cohesion, meaning and motivation, developing the creativity, curiosity and energy of our children.

By linking subjects, there is more time for children to gain hands on experiences, have more problem solving and research tasks and therefore learn in greater depth. Facts learnt are anchored to meaning and have definite relationships with each other. Pupils work in different ways, exploring and helping one another while the teacher sets directions, offers opportunities and acts as a guide and resource. The children ask better questions, seek their own answers and gain deeper insights than they had before. In this way they are developing the higher levels of critical thinking of analysis, synthesis and evaluation. Children are given opportunities to take charge of their learning, something they are naturally driven to do.

Where subjects do not fit into the focused area of learning, they are taught separately. Typically these will be PE, computing, Religious Education and music. All children in Key Stage 2 are taught Spanish from Year 3.

The school follows the Northamptonshire's Agreed Syllabus for Religious Education. Parents may exercise their right of withdrawal from religious education under section 25 of the 1944 Education Act.

Collective worship is held in school every day. Whole school assemblies are held on Monday, Wednesday and Friday. Classes join together for joint assemblies on Tuesday and the whole school comes together on Thursday for singing. Friday is our Celebration Assembly when we celebrate everyone's achievements both in and out of school.

Enrichment of the Curriculum

Events throughout the year include...

Celebrations	Performances	Other
Harvest Festival Diwali Hanukah Tree dressing at Piddington Church Carol Service Mothers' Day Concert Easter Service May Day Leaver's Service Leavers' Prom	Christmas Productions Class Assemblies Strings Recitals Rock School Concert Visiting theatre groups Year 5/6 Production	World Book Day National Science Week Sports Day Wimbledon Day House Competitions

Educational Visits

These are organised to provide first hand experiences and enhance learning. This could be a visit to a farm, a museum or historical house. When studying a period of time in history, the children often get the chance to dress up in clothes of the period and experience what it would have been like to have lived then. Children in Year 4 and Year 6 are also given the opportunity to experience a residential too. To cover costs we do ask for voluntary contributions and would in extreme circumstances have to consider cancelling if sufficient funds were not collected.



Sex and Relationship Education

The purpose of Sex and Relationship Education (S.R.E) is to help children understand themselves, respect others and form and sustain healthy relationships. It is about preparing them for adult life by supporting them through their physical, emotional and moral development.

SRE is part of the school's P.S.H.E. and science schemes. Parents have the right to withdraw their child from all or part of any sex education provided but not from the biological aspects of human growth and reproduction necessary under the National Curriculum. Parents would be invited to view any materials prior to their use and be fully informed of what was going to be taught.

Assessment

Teachers are continually assessing children's progress in all areas of learning. This is carried out in many ways including observations, written work and some formal testing. In this way they ensure that they are meeting the needs of all children in their class. Parents are invited to consultation meetings with their child's class teacher during the autumn and spring terms. Formal written reports are sent out during the summer term.

Homework

The school recognises that homework can be of considerable benefit to children's learning. Wherever possible, homework should be viewed as an enjoyable joint activity for children and their parents.

Homework should seek to:

- Demonstrate that learning does not only take place in school;
- Help to consolidate recent learning;
- Make children eager to know, understand or do more
- Show children both home and school are interested in their learning;

School Uniform

All children are expected to dress smartly for school. Our uniform can be purchased from the National Schoolwear Shop on Abington Square in Northampton.

Our uniform consists of a green sweatshirt or cardigan with our school logo and a white polo-shirt. Boys should wear grey trousers or shorts and girls should wear a grey pinafore dress, skirt or trousers. In the summer term, girls may also choose to wear a green gingham summer dress.

School shoes should be plain black. Trainers and canvas style shoes are not permitted. A school fleece/coat with our logo is also available from the Schoolwear Shop; otherwise please provide a coat in a practical and suitable style for school.



P.E

Children should wear green shorts and a white t-shirt with the school logo for their indoor P.E. sessions. They will also need a pair of trainers or plimsolls (Velcro or fasteners are preferred in years R, 1 and 2). For outdoor P.E. the children will need a pair of green jogging bottoms. A spare pair of socks should also be kept in their P.E. kit. All kit should be kept in the green Hackleton drawstring bag, clearly labelled on the outside, as space for bags and coats is limited. Drawstring bags stay on pegs and do not clutter classrooms and corridors.

Parents are urged to ensure that **all property is clearly marked** with the owner's name.

Jewellery and Hairstyles

No jewellery should be worn to school with the exception of a medical bracelet, stud earrings and a watch. For reasons of safety earrings must not be worn for P.E. sessions. If you are considering having your child's ears pierced then please do so at the beginning of the summer break, to enable ears to heal. All hair longer than shoulder length (boys and girls) must be tied back for school. We request that hairstyles are sensible and appropriate for school, with no unnatural hair colourants or shaved design. Hair bands or bobbles should be discreet and in school uniform colours.

Special Educational Needs

Special Educational Need is determined by establishing whether a child has **significantly** greater needs than the majority of the children of his/her age group. These are defined under 4 main areas:

1. Cognition and learning
2. Communication and interaction
3. Social, emotional and mental health
4. Sensory and/or physical needs

Partnership with parents plays a key role in promoting a culture of co-operation between parents, school and other agencies. This is important in enabling children with SEN to achieve their potential. Parents will be told when the school first identifies that a child has special educational needs and consulted regularly. The school follows the DfE's Code of Practice for SEN.

Pastoral, Social and Welfare Needs of Pupils

Each teacher is responsible for the welfare of the children in their class. Any concerns are dealt with on an individual basis and necessary information is shared with the appropriate staff. The school employs a Family/School Support Worker to help children and families in school and gain access to local welfare agencies if specialist help is required.

Child Protection

Hackleton School takes safeguarding children and child protection issues very seriously. We recognise the important role that the whole community plays in promoting the health, safety and well being of **all** children. Staff are always alert to any signs of possible abuse or neglect and have a legal duty to pass on any concerns to the Designated Safeguarding Leads in school. We presently have 2 members of staff who are trained in this role to ensure there is always one available in school. The school's Child Protection Policy is available for any parent who wishes to view it on our school website. We follow safer recruitment guidelines when appointing any member of staff.

Absences

The school is required to keep records of lateness and the reasons for all absences. You are asked to inform the school on the first day of absence, either by phone or letter. No authorisation will be granted for holidays or 'occasional days' except in very exceptional circumstances. The local authority will now enforce financial penalties for unauthorised absences. Requests for such authorisation should be made prior to booking a holiday. Authorisation request forms are available from the school office.

Meals at School

Pupils may bring a healthy packed lunch to school or pay for hot meals provided by a local catering company. All pupils in Reception, Year One and Year Two are now offered free hot school meals under the Universal Free School Meals government initiative.

Lunch is served between 12:10 and 1:00pm each day and children in different classes sit for lunch at different times within this period. We are pleased to offer a daily cooked lunch, provided by Kingswood Catering company. Menus are organised on a three week cycle and are available for parents' and children's information about daily food choices. Parents should order their choices directly from the Kingswood Catering company by use of their website.



Children may also bring their own packed lunch to school if they wish. As a healthy school we ask that packed lunches contain:

- At least one portion of fruit and one portion of vegetables each day
- Meat, fish or other source of non-dairy protein (e.g. lentils, chickpeas, hummus or falafel)
- A starchy food such as any type of bread, pasta, rice, couscous, noodles or potatoes or other types of cereals (e.g. pitta bread, tortilla wraps, rice cakes)
- Dairy food such as milk, cheese, yoghurt, fromage frais

Lunchboxes can also include a treat each day, these can be:

- Crisps (low-fat options if possible) or other snacks such as seeds, savoury crackers, breadsticks

OR

- A small cake or plain biscuit

We recognise our pupil's need to drink water when they are thirsty, hot, tired or unwell and accommodate this need. All children are provided with a water bottle in their classroom and have access to water during the school day. At lunchtime, jugs of fresh tap water and cups are readily available on the dining tables.

Admissions Policy 2018

The Governing Body is the Admission Authority in this Voluntary Aided School and is responsible for all admissions.

- The Governing Body will admit up to **30** pupils into each year group.
- The Governing Body will admit children with an Education Healthcare Plan or statement of Special Educational Needs which names the school.
- The Governing Body will consider late applications after all the „on time“ applications have been processed. Those refused a place due to the school having admitted up to their admission number of 30, will be advised of their right to appeal.
- When there are more applications than there are places available, the Governing Body will admit pupils according to the following criteria which are listed in order of priority.

Oversubscription Criteria

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children on social or medical grounds, where professionals have clearly identified that this school will best meet the needs of the child.
These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.
3. Children living with their parent(s)/legal guardian(s) in the civil parish of Hackleton. This includes Piddington, Horton, Preston Deanery and the relevant part of Wootton Fields (Wootton Fields: 1-9 & 2-12 The Ashes, 3-23 & 2-10 The Choakles, 43-45 & 30-42 Long Meadow, 1-37 & 4-60 Milton Bridge, 7-17 Thrupp Bridge. Salcey Lawn – Hartwell. Eakley Lanes – Stoke Goldington)
(see residence definition below)
4. Children who have a sibling attending the school at the time of admission.
(see sibling definition below)
5. Children of parent(s)/legal guardian(s) who worship at St John the Baptist, Piddington.
These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
6. Children of worshipping members of any Church that is a member of Churches Together in England, this includes the Church of England.
These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
7. Children of parent(s)/legal guardian(s) of other faiths, or none, who wish their child

to be educated in a church school and Christian environment.

Right of Appeal

Governors will admit up to the published admission number. For any child subsequently refused a place, parent(s)/legal guardian(s) will have the right to appeal against the decision, to an independent Appeals Panel. Parents wishing to appeal should write to:

*The Appeals Panel
Diocesan Board of Education
Bouverie Court
6 The Lakes
Bedford Rd
Northampton
NN4 7YD*

Deferred entry to school

Applications received will be processed as part of the normal admissions round according to the oversubscription criteria of the school. No additional priority will be given to applications and therefore, the applications may not be successful. If a place is offered, the child will be placed in the Reception class.

Waiting Lists

All parents who are refused a place at the school at any time may wish to place their child's name on a Waiting List.

The Waiting List is kept for all year groups throughout the school year and for incoming Reception pupils from the date of the allocation of places. Pupils will be placed on the Waiting List in strict order according to the oversubscription criteria on the Admissions Policy. If a place becomes available at the school, places will be allocated according to these criteria.

Parents must contact the school and request that their child's name is placed on the Waiting List. This can be done by telephone 01604 870086, or e-mail:

head@hackleton.northants-ecl.gov.uk

The Waiting List will be revised at the time of allocation of places, again in September, January and April.

At the time of allocation of places, parents must contact the school within 7 days to request that their child is placed on the Waiting List. If parents wish their child to remain on the Waiting List they must contact the school in September, January and April.

Parents should contact the school within 10 school days at the beginning of September, January and April. Any places which become available will be allocated after 10 school days at the beginning of September, January and April.

Please note that children who are the subject of a direction by the local authority to admit or who are allowed a place in accordance with Fair Access protocol must take preference over those on the waiting list.

Notes

Tie Breaker

Where there are more applications in any one category, applications will be prioritised on the distance from the child's home to the main entrance of the school. Distances are measured from the property to the nearest access point to the school

grounds. It is measured on a straight line basis, using the Local Authority System which is a Geographical Information System.

Residency definition

The child's place of residence is the address of the parent(s) or legal guardian(s) with whom the child spends the majority of time during the school week. (Parent(s)/legal guardian(s) may be asked to produce evidence of residency/home address at any time during the admissions process)

Definition of siblings

The definition of a brother or sister sometimes referred to as a sibling;

- A brother or sister sharing the same parent
- A half brother or half sister where two children share one common parent
- A step-brother or step-sister, where two children are related by a parent's marriage
- Adopted children
- A brother or sister must be living at the same address when the application is made.

Guidance on the term "worshipping member"

At least one of the parents or guardians of the child is regarded by the priest/minister/worship leader as part of the worshipping community at the church/worship centre. This would not necessarily mean that the parent is a "member" in a technical sense (e.g. through baptism, confirmation or electoral roll) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than occasional" and has been sustained for more than a short, very recent period of time.

Access to Documents

Useful documents and school policies are available to parents on the school website at www.hackletoncevaprimary.org.