

## Hackleton School Association

Charity Number 1067582

Minutes of Meeting: 10<sup>th</sup> June 2019

### Present:

Jasmin England (Chair)  
Donna Newman (Treasurer)  
Sam Beers (Secretary)  
Kate Vernon (Teacher Link)  
Sandra Oliver  
Dory Wright  
Cathrine Cook  
Justyna Wells  
Lucy Jones

### Apologies:

Amanda Holland  
Jo Perkins  
Kylie McFaul

Action No.	Description	Owner
	<p>Review of last minutes</p> <p><b><u>Treasurer Report:</u></b></p> <p>Bank Balance is currently £6,418.38.</p> <p>We made £143.50 at May Day, the jam was donated and so the only expenditure was £5.50 on plates and napkins.</p> <p>Fathers Day made £200.41 profit and Cinema night made £272.76 profit so both did really well! Thank you to all who helped.</p> <p>Recent expenditure We've spend just over £100 on ice lollies etc. As discussed on the group chat Donna will buy lollies fortnightly as there is room in the freezer and keep a record on the table Jo drew up - thank you.</p> <p><b><u>Sports Day 18 June</u></b> We will set up the 'pop up' gazebo in the field to sell teas, coffees, pastries, soft drinks etc. We discussed refreshment options at the last meeting. Kate went to Costco for the pastries - 12 x Danish = £4.49 as are 12 x Cinnamon Whirls. We agreed to use up the cans and soft cold drinks in the shed for sports day. Jasmin will go to bookers for 2 x water and fruit shoots. We also need Milk, coffee and 6 bags of ice cubes.</p> <p>Timings; 9am Refreshments 9:30am The children will come out and sport day starts 11:45am finish and then picnic lunch on the field.</p>	

### **Shed clear out - 22<sup>nd</sup> June**

We are spring cleaning the shed on Saturday 22<sup>nd</sup> June (weather permitting) if it is bad weather we can postpone to 29<sup>th</sup> June) to ensure we have an up to date inventory and reorganise the shed while the weather is good and before the summer fair in case we need to shop for anything else.

### **Summer Fair - 6 July 12-2pm**

We have 14 stalls confirmed although only 7 have returned forms/paid so Jasmin will chase the remaining stalls who haven't paid.

### **Food, Drinks & Refreshments;**

Jasmin emailed Bookers for donations of burger buns and hot dog rolls but is yet to get a response, we can discuss further at the next meeting.

Amanda got a quote from Wootton butchers - 100 sausages & 80 burgers is £98. Jasmin will look at Bookers burgers and sausages for a comparison. Vegetarian burgers and sausages can be bought from Tesco. We can review donations and discuss at the next meeting.

For the cupcake stall, donations are welcome! Lucy Jones' mum will donate two batches, Mrs Parker and Sam will also donate.

Sweetie cones - Jasmin will buy contents and Lucy Jones will make 50.

Regarding drinks we can make a call on what we need after sports day.

'Wicky' will open the fair with the school bell/cut the ribbon at 12pm and will be making an appearance/walking around from 12-12:15pm and again 1-1:15pm selling balloons and with a donation bucket. Donna and Jasmin can gauge on the day whether 'Wicky' needs to be around longer. Donna & Jasmin to look at balloon options too. The strictly dancers will begin at midday.

Kate has distributed the stall plan and a general outline of who will be covering the various stalls. Many thanks to the teachers, TA's and other staff members who have kindly agreed to help on the day.

Lucy Jones (Mila) has kindly donated a giant teddy for 'Guess the name' and we have added 'Beat the Buzzer' too - both games will be 50p each. Thank you to Mila for the teddy.

Mufti Day will be Friday 5<sup>th</sup> July for the Tombolas (Chocolate and Wine) and we agreed to label any left over Mother's Day / Father's Day gifts for a kids tombola. 3 for £1 Wine and Chocolate tombola and 5 for £1 for kids tombola.

We can use up the 'lucky dip' from Christmas too and add new if needed.

### **Preparations;**

After school on Friday 5<sup>th</sup> July we will begin preparations for the following day to label the Tombola, building the gazebo etc. any help would be greatly appreciated. We have 24 raffle prizes so far – thank you to all who have arranged the prizes, please pass the vouchers etc. to Jasmin.

Kate has ordered the bunting and we can use the may pole as the central elevated point to ensure the bunting can fan out across the playground.

Donna confirmed that the Michael Graham signs are all sorted.

Sandra confirmed the bouncy castle ☺

Jasmin will check the photography and speak to the person responsible for hay bales.

Match Funding for the Summer Fayre has been secured for Jody and Marie and for the Christmas Fayre – Arranacha & Victoria.

First aid points will be at the top of the playground and by the bouncy castle.

Amanda has given HSA £15 for Hama Beads, discuss further at the next meeting.

A letter to parents asking for jumble donations and school uniform will be sent out this week. Raffle tickets are coming in thick and fast, any remaining raffle prizes to be passed to Jasmin before the next meeting.

**Wimbledon Day - 12<sup>th</sup> July**

Look at selling Strawberries and cream for Wimbledon day, discuss further at the next meeting.

**Performance Bars - 17<sup>th</sup> & 18<sup>th</sup> July**

Set up from 5:30pm each night, discuss what we need to buy etc. at the next meeting.

- Wednesday 17<sup>th</sup> July - Dory & Sam
- Thursday 18<sup>th</sup> July - Jasmin, Lucy & Justyna?

**Table Top Sale/ Car Boot sale.**

Jasmin to liaise with the Parish Council and more details to follow at the next meeting.

**HSA email address and facebook page**

Jasmin will try 'forgot password' on the HSA email address as no previous members can remember the login detail. If unsuccessful Jasmin will create a new email and amend on the website. Please continue to share events etc from the Facebook Page. Sam to create facebook flyer for summer fair and send to Jasmin.

**AOB**

It's 'new parents' night on Thursday 13<sup>th</sup> June. Please post any pictures you have of HSA events on the whatsapp group so kate can collate for the evening. Jasmin will go on Thursday evening to share what the HSA do and recruit new members & friends.

The Community Tea Dance will be 3<sup>rd</sup> July, 1:30pm - 3pm.

**AGM - Tuesday 17<sup>th</sup> September**

As the next meeting will be our last for this academic year we propose Tuesday 17<sup>th</sup> September at 6pm in the school hall as the AGM followed by the HSA meeting.

Date of next meeting:  
**Tuesday 25<sup>th</sup> June at 7pm**  
**School Hall, Hackleton Primary School**

