

## Hackleton School Association Committee Meeting held at The White Hart, Hackleton

Date: Tuesday 19<sup>th</sup> April 202

Meeting was opened at 19:00

Those present: Kelly Hutton (Chair), Kate Anderson (Vice Chair), Ruth Parris (Treasurer), Robyn Dickin, Becky Patterson, Sally Shanahan, Alec Hussey, Justyna Wells, Serana Jones.

Apologies: Dory Wright (Secretary), Naomi Chapman-Cotter, Rachel Bodily.

### Matters arising:

- Summary of Kelly and Kate's meeting with Mrs Hunter and Mrs Gillam
  - o The aim for fundraising is to be able to facilitate the purchase or lease of 64 devices to allow years 5 & 6 to have a unit each. Miss Dickin explained the importance of this. The current estimate would be that we would need to raise £8,000 pr annum.
  - o It was discussed that if we raise more than £10,000 per annum, we would be subject to audit.
  - o We would like to form a questionnaire for parents and how they can help. They may be able to supply things we need at a reduced rate or gain match funding/sponsorship from their employers, donations for raffles. They may be able to lend their expertise for the good of the school. This questionnaire needs to be written and distributed. Justyna will start this questionnaire.
  - o Discussed access to the hall. As Hackleton School doesn't have a caretaker, a key holder would need to lock up which means evenings are disrupted. We are going to trial wrapping the Father's Day Gifts from 16:30 – 19:00 on Wednesday 8<sup>th</sup> June. Some committee may need to bring their children.
  - o Cinema Nights. As these were quite profitable we asked if we could do it again. It was agreed that we would not do these events as KS1 children struggle to sit still and KS2 have been in the classroom all day and don't really want to be there for another 2 hours.
  - o We then discussed all of the events we would like to run.
- The Mother's Day Sale raised £267.52.
- Kelly has set up a new email address '[hackletonschoolassociation@gmail.com](mailto:hackletonschoolassociation@gmail.com)' in order to try and store things electronically in Google drive. Mrs Hughes has updated the school website with new committee names.
- Kelly awaiting previous committee paperwork from Jasmin, this will help us to plan the summer fayre.

### Diary of Events

26<sup>th</sup> May – School Jubilee Event, all day Art Exhibition, could sell refreshments (tea, coffee, biscuits, cakes, beer and prosecco in the evening) for suggested donations, we would need volunteers for 3 shifts. It was discussed whether the art is going to be sold in aid of the HSA?

Day Shift 1 – Kate & Kelly

Day Shift 2 – Alec & Serana

Evening Shift – Becky & Justyna

HSA would need to provide the tea, coffee, biscuits, cakes, milk. The tea urn needs testing and the mugs need to be found.

Miss Dickin will confirm the timings

#### *4<sup>th</sup> June – Welly wanging at Hackleton Jubilee Fair*

The HSA do not need to be involved in this event.

#### *Ice Lolly Fridays – every Friday after half term*

Need volunteers to sell ice creams after school pick up. It was discussed that we should have 5 or 6 different types of ice creams. Things like Rocket Lollies/Mini Milks, ice poles, magnum/cornetto style ice creams. Alec has a contact who may be able to help with wholesale ice cream.

Justyna, Sally, Ruth, Becky, Kelly can help with this. Will confirm people for each week nearer the time.

#### *14<sup>th</sup> June – Sports Day, Selling refreshments to parents*

Tea, coffee, pastries, soft drinks, push bringing your own mug, need some people to run this. Parents will drop off by 9am, and Sports Day starts at 9:30am. Will sell throughout. Will need cool boxes for the cold drinks. Could also sell ice lollies for the picnic.

*19<sup>th</sup> June – Father's Day Sale.* Sell on Wednesday 15<sup>th</sup> June, access to the hall at 1pm, start selling at 1:30pm, each class to be brought by their teacher and leftovers on Thursday 16<sup>th</sup> June.

Kelly, Ruth, Sally & Kate available Wednesday, Kelly, Serana and Kate on the Thursday.

Kelly, Alec and Kate to do the shopping - week beginning 6th June?

#### *6<sup>th</sup> July – School Disco - refreshments*

Mrs Hughes will send out the information. It was discussed that we should consider offering a more substantial snack. Could do hot dogs. But it was decided that we would provide a packet of crisps, pack of sweets and squash for the kids - kids need reminding to bring their own bottles to reduce plastic waste and spillages. Timings are 15:30 – 16:15, 16:30 – 17:15. Will need people to distribute the treats. The charge will be £3 per child.

#### *8<sup>th</sup> July – Chocolate and Wine donations for tombola*

Mrs Hunter and Mrs Gillam will run this stall

#### *9<sup>th</sup> July – Summer Fair*

We will need as many volunteers as possible to set up, run and clear up on the day.

Things to do:

- Save the date for the parents to go out soon, Miss Dickin to ask Mrs Hughes to do this in the parent newsletter
- Miss Dickin will chase up which members of the teaching staff are happy to help on the day
- Signs from Michael Graham to be ordered – Ruth to do this
- Banner to be produced to put outside school. There might be one which can be reused.
- Need to contact local vendors to see if they would like a stall, need the existing list from the outgoing committee
- Raffle prizes. We need someone to co-ordinate finding the raffle prizes. Serana will do this with someone else.

- Ordering Raffle Tickets - Kelly to do through parentkind
- Need to send Raffle Tickets home with the kids and then sell them on the gate
- Put the best donations into the Raffle
- Stall suggestions:
  - o 'Win the ads' style game (put excess Raffle prizes into this)
  - o Hook a duck
  - o Sponge throwing (need to ask Coach Matt/Jordan)
  - o Pick a stick and win sweets
  - o Performances from the Strictly Teams/Ukele band
  - o Face Painting
  - o Chocolate/Wine Tombola (Mrs Hunter / Mrs Gillam)
  - o Popcorn (Mrs Churms)
  - o Sweetie Stall (penny sweet style)
  - o Coconut Shy
  - o Splat the Rat
  - o BBQ. We will need to borrow some BBQs and find volunteers. Or we invite a vendor to come in, like the ice creams. Everyone was in favour of this. Alec will ask some questions and Kelly check previous profits made from food.
  - o Bar - plan to run this ourselves
  - o Welly Wanging Part 2
  - o Penalty Shoot out – Alec to ask the local football team
  - o Pony rides – need to ask the Parish Council first
  - o High Ropes tower from Northampton Active
  - o Nerf gun shooting
  - o Second hand uniform
  - o Bric-a-brac / old toys sale
- Price point would be 50p for a go on most games with sweets and chocolates as prizes.

*19<sup>th</sup> & 20<sup>th</sup> July – Evening Performances, selling refreshments to parents*

Selling wine & soft drinks to the parents and siblings.

#### Ideas for the new academic year

- Selling hot chocolate after school in the winter
- Circus
- Discos at each half term
- Coffee mornings for new parents/second hand uniform sales

#### Any Other Business

No-one wanted to raise anything else.

Next meeting will be Tuesday 17<sup>th</sup> May 2022, The White Hart, Hackleton

Meeting was closed at 21:10.