

## HSA meeting 17<sup>th</sup> May 2022

Present: Kelly, Kate, Ruth, Dory, Alec, Robyn, Justyna, Jo Coolen, Sally, Becky, Serana.

No present: Rachel and Harue.

### Treasurer's report

- Ruth currently waiting for access to the bank.
- 2 invoices paid; Alcohol and gambling licences.

### Completed

- Kelly sorted shed, Justyna washed jugs, urn given good clean and check over. PAT test to be completed in school, **Robyn** to oversee.
- Save the date sent out for summer fayre by Kelly.
- Kelly registered us on 'Stall finder', for people to stand at fayres.
- Ruth arranged the Michael Graham signs for the fayre.

### Summer Fayre

- Face painting-Jo to cover, **Kelly** to look at purchasing new paints.
- Robyn gave a list of which teachers are available and which stalls they prefer, **Kelly** to plan rota.
- Maria** organising match funding, she and Jodie coming from Barclaycard, they need to be on entry/raffle and tombola as they raise the most.
- Stalls: £10 and a raffle prize to stand. Kelly has shared that the stall will work best if items are affordable, everyone to promote stalls to people they know.
- Raffle; Tickets; **Kelly** to buy 400 tickets, so 2 books per child and allows for anyone who wants extra/sold on day, as some are returned, **Kate** to read up on licence rules, Tickets to go out early as possible, **Serana** collecting raffle prizes.
- Committee friends** putting together sweet cones.
- Kate Vernon** providing plans for previous fayre.
- Ruth** looking into slushy machine, Popcorn machine decided too expensive.
- Money to be used and not token as previously used at other fayres.
- Need bunting, **Robyn** to look into Maypole.
- Banner not to be bought new each year, one to be bought with space to change the date each year, **Kelly**.
- Staff needed Friday evening to set up and from 9am Saturday morning.
- School to provide sound system.
- Strictly show to be confirmed as Mrs Corbyn not available until later.

- Geoff from White Hart to do food, needs to keep costs low, **Alec** to discuss with Geoff and let us know proposal.
- Stalls; Teachers as babies? **Robyn** to discuss with teachers, Stocks **Serana** to discuss with the coaches, Sand pit **Robyn** has, Choc and wine tombola-Mufti the day before, Welly wanging on field, hook duck, Woodleys?, Pre-school possibly man the bric-a-brac, Basket-ball hoops in field, pony riding in field- **Serana** has pony-**Ruth** to check insurance, Penalty shoot-out in field **Alec** to ask footy team to borrow their board, Ice cream man **Alec** organising £50 for pitch, Uniform sale donation and a rail.
- Map/programme possibly to be emailed by **Kelly** to parents before event, save paper.
- First Aiders **Robyn** and **Jo**

### Disco

- To be discussed at next meeting.

### Father's day sale 15<sup>th</sup> June

- To be held in Mrs Gillam's classroom due to other event in hall.
- Wrapping Weds 8<sup>th</sup> June 430-7 at school.
- Kate & Alec** to buy gifts.

### Ice Lolly Fridays

- Every Friday at 3.15 after May half term.
- Kelly** to put together rota, menu,(possible to go out on email) and order lollies, school support staff may be able to help also.
- Freezer in school, **Ruth and Jo** to provide cool boxes.
- Ruth to sort floats.
- Need to move out of gazebo as creates bottle neck, possibly tables by equipment.
- Staff to arrive 245.

### Sports day June 14<sup>th</sup>

- Most committee members free, **Kelly** to put rota together for refreshments.
- Power and tables from school.
- Kate to bring gazebo for refreshments.
- Take away cups to be bought and water and pastries.

### Jubilee event/Art day Thursday 26<sup>th</sup> May

-Refreshments put on by HSA, **Robyn** to set up urn early.

9am-Kate, Kelly, Jo. (Lorna Foxtton available).

2pm-Alec and Serana, (Katherine Richmond available) .

6pm-Becky and Justyna, (Becky Helm maybe available)

-**Ruth** to sort floats.

-**Robyn** to sort mugs.

-**Kelly** to buy; tea (£1), coffee (£1), milk, biscuits, pastries (50p), juice, prosecco and beer for evening, (£2.50).

### AOB

-W.I want to join up with local organisations so we can support each other. They are going to let us know about the little signs that go up in parish roundabouts.

-**Justyna and Jo** to sort the notice board, update details of HSA members, contact details, upcoming events.

-**Robyn** to ask school to send out information about new HSA.

-**Kate** to look at boosting the lottery uptake.

-**Kelly** to remind parents about lottery, Amazon Smile and Easy fundraising.

-Look into card reader for future, different companies offer different deals.

Next meeting: Wednesday June 8<sup>th</sup> 430-7pm Father's day wrapping, meeting 6-7pm.